

### Fact Sheet HOW TO MANAGE SGDs ON YOUR PUBLIC PROFILE

# **ResearchNow**

This guide explains how to add or remove Sustainable Development Goals (SDGs) from your public Research @ Flinders profile.

You can learn more about how SDGs are automatically added to your profile <u>here</u>. Please note: SDGs harvested from Scopus cannot be deleted, only hidden. Additionally, Scopus-sourced SDGs attached to your research outputs cannot be edited.

#### **Process:**

- 1. To access your profile, log in to **ResearchNow** via <u>Okta</u>.
- 2. Navigate to Personal tab and choose Edit Profile.
- 3. Scroll down to the Sustainable Development Goals section.

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ID:	L Person		• ^
EDIT Metadata			
Portal profile	SUSTAINABLE DEVELOPMENT GOALS 🚯		
Associated user	SDG 4 - Quality Education (Auto-populated)		
Automated search	SDG 3 - Good Health and Well-being Suggested	+ + -	
OVERVIEW	SDG 10 - Reduced Inequalities (Suggested)	+ + -	
Relations	SDG 5 - Gender Equality Suggested	+ + -	
Fingerprints	SDG 17 - Partnerships for the Goals Suggested	+ + -	
Display	SDG 16 - Peace, Justice and Strong Institutions Suggested	↑ -/	
HISTORY AND COMMENTS	Add Sustainable Development Goals		
History and comments	KEYWORDS		
	Free keywords:	-	

- 4. To add an SDG, click the grey "Add Sustainable Development Goals" button below the list and select the relevant goal(s) from the dropdown.
- 5. Use the up and down arrows to reorder SDGs currently visible on your public profile, or the minus sign to hide any from public view. Hiding an SDG does not delete it; it just removes it from the public portal.



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# **ResearchNow**

ID:	Person		0
EDIT Metadata	SUPERVISORY INTERESTS		
Portal profile Highlighted content Associated user			
Automated search	SUSTAINABLE DEVELOPMENT GOALS 🔞		
OVERVIEW Relations Fingerprints	<ul> <li>SDG 4 - Quality Education (Auto-populated)</li> <li>SDG 3 - Good Health and Well-being (Suggested)</li> </ul>	+ - + + -	
Display	SDG 10 - Reduced Inequalities (Suggested)	+ + -	
HISTORY AND COMMENTS History and comments	<ul> <li>SDG 5 - Gender Equality Suggested</li> <li>SDG 17 - Partnerships for the Goals (Suggested)</li> <li>Add Sustainable Development Goals</li> <li>Suggested keywords</li> <li>Show rejected</li> </ul>	+ + - + -	
	KEYWORDS		

6. Click "Show rejected" below your visible SDGs to view those you've hidden.

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EDIT	SUPERVISORY INTERESTS					
Metadata						
Portal profile						
Highlighted content						
Associated user						
Automated search	SUSTAINABLE DEVELOPMENT GOALS 🚯					
OVERVIEW	SDG 4 - Quality Education (Auto-populated)		÷	-		
Relations	SDG 3 - Good Health and Well-being Suggested	+	Ť	-		
Fingerprints	SDG 10 - Reduced Inequalities Suggested	+	Ť	-		
Display	SDG 5 - Gender Equality Suggested	+	Ť	-		
HISTORY AND COMMENTS	SDG 17 - Partnerships for the Goals (Suggested)		Ť	-		
History and comments	Add Sustainable Development Goals					
	Suggested keywords					
	Rejected					
	SDG 16 - Peace, Justice and Strong Institutions			+ ).		

- 7. To restore a removed SDG, click the plus sign next to it.
- 8. When you are done, click "Save and Close" at the bottom of your screen.