

Does your project involve work with gene technology (including genetically modified organisms)?

YES

NO

Determine the classification of your dealing by consulting the [OGTR website](#)

Does your project involve work with Risk Group 2 (or higher) microorganisms? Refer to *AS/NZ 2243.3 Safety in Laboratories Part 3: Microbiological Safety & Containment*, which can be accessed from the [SAI Global Website](#).

YES

NO

Fill out and submit a 'Microbiological application form' from the IBC website.

Are you submitting an application for facility certification?

YES

NO

For OGTR certified facilities, please refer to the [OGTR website](#) for guidelines, checklists and application forms. Contact the Biosafety Officer for assistance with processing your application.
To have a Flinders microbiology facility certified, please contact the Biosafety Officer.

Please contact the Biosafety Officer if you require further assistance.

Exempt Dealings

Fill out and submit an 'Notifiable Low Risk and Exempt Dealing application form' from the IBC website.

Notifiable Low Risk Dealings (PC1 or PC2)

Fill out and submit an 'Notifiable Low Risk & Exempt Dealing application form' from the IBC website.

DNIR/DIR Licences

Fill out the appropriate DNIR or DIR application form from the [OGTR website](#), and a DNIR/DIR coversheet from the IBC website. Submit both to the IBC Administrative Officer.

The IBC will review your application and assist with submission to the OGTR.

Biosafety Officer:

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