**Clinical Record Coversheet**

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| **Project Number** |  |
| **Project Title** |  |
| **Chief Investigator** |  |
| **Monitoring Start Date /****Animal Issue Date** |  |

1. **CONTACT DETAILS**

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| --- | --- | --- |
| **Contact Type** | **Name** | **Contact Number** |
| Emergency Contact |  |  |
| Researcher (1) |  |  |
| Researcher (2) |  |  |
| Researcher (3) |  |  |
| Animal Facility Staff |  |  |
| Animal Welfare Officer | Dr Lewis Vaughan | 0450 424 143 |
| Other (please specify) |  |  |

1. **SPECIES / PHENOTYPE / MODEL ISSUES**

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1. **MONITORING CRITERIA**

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| List monitoring criteria. |
| **Monitoring Criteria**  | No obvious deviation from normal | Slight or moderate deviation from normal | Significant or sustained deviation from normal |
| **Score** | **0** | **1** | **2** |
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| **Other Condition** (not documented above, but impacting on health and well-being) |  |  |  |
| **Note: Training by the AWO or pictures or video footage of the monitoring criteria at the various scoring points is recommended to ensure all personnel are consistent in terms of scoring.** |

1. **MONITORING FREQUENCY**

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| Describe monitoring regime. |

1. **RESEARCHER NOMINATED ACTIONS AND INTERVENTIONS**

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| **Score** | **Assessment** | **Actions/Interventions** |
| **0** | Animal within normal limits | No interventions required. |
| **1** | Animal demonstrates slight or moderate deviation from normal | Approved refinement measures to be instituted. |
| **2** | Animal demonstrates significant or sustained deviation from normal | * Immediate consultation with the AWO or immediate euthanasia.
* Notify the AWO.
* Complete a Running Mortality Sheet if euthanised.
* If animal welfare compromise or mortality rates fall outside of approved conditions (section 3.7 of the application), an Unexpected Adverse Event (UAE) Report must be submitted.
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| **Accumulative score of 3 or greater** | Animal demonstrates significant or sustained deviation from normal | * Immediate consultation with the AWO and follow AWO advice, or immediate euthanasia.
* euthanised.
* Notify the AWO.
* Complete a Running Mortality Sheet.
* If animal welfare compromise or mortality rates fall outside of approved conditions (section 3.7 of the application), an Unexpected Adverse Event (UAE) Report must be submitted.
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1. **AEC NOMINATED ACTIONS AND INTERVENTIONS for Body Weight Loss**

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| **Weight loss %**(Real or projectedfor growinganimals) | **Threshold 1:**  | **Weight loss exceeds 10%, but is less****the 15%** | Increase welfare monitoring frequency to twice daily.Notify the AWO. |
| **Threshold 2:**  | **Weight loss exceeds 15%** | * Immediate consultation with the AWO and follow AWO advice, or immediate euthanasia.
* If weight loss remains over 15% for more than 48 hours then the animal must be euthanized.
* Notify the AWO.
* Complete a Running Mortality Sheet.
* If animal welfare compromise or mortality rates fall outside of approved conditions (section 3.7 of the application), an Unexpected Adverse Event (UAE) Report must be submitted.
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| **Note: Weight loss in growing animals should be calculated against control animals or standardized growth charts.** |

1. **INSTRUCTIONS**
2. Each animal is examined at each nominated monitoring time point.
3. Each criteria is scored and the score marked on the monitoring sheet. Training by the AWO is required to ensure all personnel are consistent in terms of scoring.
4. Scores are then added together and a total score is recorded on the Monitoring Sheet.
5. Appropriate to the score, specific actions/interventions are undertaken.
6. Comments concerning abnormalities are recorded in the “Comments” section.
7. Any other abnormalities are recorded in the “Other” section.
8. Any abnormality that is observed to be of greater severity that the descriptions provided above, or a major deviation from normal beyond that Approved, will require immediate consultation with the AWC or immediate euthanasia.
9. All unexpected adverse events must be reported immediately to the AWO and an Unexpected Adverse Event Report completed.