**Interview Agenda**

***Position***

Interviews will be conducted as follows:

***Day, Date*** from ***Time – Time*** in the ***Room Booked***

Below is a schedule of events for the coming interviews.

Supporting documentation related to the interview process including the position description, and application for each candidate will be prepared and circulated by the Chair.

It is the responsibility of the panel to print the documentation required for the day.

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| --- | --- | --- |
| **Date** | **Time** | **Candidate** |
| **Panel meeting** | **Time – Time** | **Panel Meeting – IV Question Allocation** |
| ***Date*** | **Time – Time**  |  |
| ***Date*** | **Time – Time** |  |
| ***Date*** | **Time – Time** |  |
| ***Date*** | **Time – Time** |  |
| ***Date*** | **Time – Time** |  |
| ***Date*** | **Time – Time** |  |
| ***Date*** | **Time – Time** |  |
| **Final Panel meeting** | **Time – Time** | **Final Panel Meeting - Deliberations** |

**Appointment Committee**

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| **Panel Members** | **Title** |
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