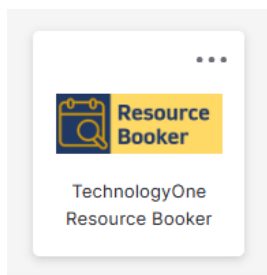


Booking Yungkurinthe Inparilla

All requests can now be made via Resource Booker through the Oka Dashboard



Follow the steps below...

1. Make a Booking (on the left-hand side panel)
2. Click on Foyers and Outdoor Spaces
3. Click OK on the Warning messages
4. In the search enter 'Inparilla'
5. Before click on the space click on the ⓘ information icon to read the instructions of the space
6. Click on 'U_YUNG_2SY_Yungkurinthe Inparilla'
7. Select Day and Time required
8. Enter details and click Book
9. Your booking will be sent for approval – nothing is confirmed until you receive approval

Yungkurinthe Inparilla is a specialised booking space. Please note the following important information to ensure safe and appropriate use of the space:

- **Use of the fire pit is not automatically included when booking the Inparilla.** If you wish to use the fire pit for your event please first confirm your Inparilla booking and then contact [Office of Indigenous Strategy and Engagement](#) via email to discuss (see details below).
- The maximum capacity of the Inparilla is 50 pax.
- The Inparilla is an outdoor area with multiple levels accessed via stairs, ramps and unsealed surfaces. Please direct your users/guests to wear appropriate clothing and footwear for comfort and safety.
- Some events may require completion of OHS&W paperwork, a risk assessment or other documentation. Please refer to the University's [Event Safety](#) webpage to establish the requirements for your event.
- All relevant Flinders University Event Safety requirements, including completion of any paperwork, are to be fulfilled prior to your event commencing.

Acceptance of the booking confirmation received from OISE is confirmation that you have read and fulfilled all relevant requirements for your event. Please note that OISE may request copies of any relevant documents.

- Should you require assistance on the day of your event please submit a [Service One](#) request
- Please see below for more specific links to services you may require
 - [Caretaking](#) – umbrellas and cushions
 - [IDS/AV support](#)
 - [Planned Security Support \(non-urgent\)](#) – unlock / lock the fire pit (you will need to remove the lid yourself)
- If you have any further questions in the meantime please contact yungkurinthe@flinders.edu.au or phone ext 13303

PLEASE NOTE:

- The staff in Yungkurinthe are not responsible for your smoking ceremony/Welcome to Country.
- Booking Yungkurinthe Inparrila does NOT give you automatic access to Yungkurinthe 107 Meeting Room.
- If you wish to book the adjoining space - Yungkurinthe 107 Meeting Room space please do a calendar invite and add Room – U_YUNG_107_Meeting Room_(16) and email yungkurinthe@flinders.edu.au, including your Resource Booker booking reference number this will require separate approval.