

# Curriculum Change Timeframes

## Ideal timeframes for the proposal and approval of new and amended curriculum at Flinders

Important Dates that interact with curriculum change and approval

30th April: Submission deadline for SATAC guide

31st July: Submission deadline for SATAC applicant portal (which opens in early August)

31st August: Scheduling for university timetable

1st October: Publication of Course Rules and Topic Pages

Late November: Enrolment opens

Mid December: Submission to International Course Guide for year after

		January	February	March	April	May	June	July	August	September	October	November	December
<b>NEW COURSES AND COMPONENTS (to be implemented the following year)</b>	Courses Course specialisations Double Degrees Combined Degrees Majors Minors Honours Programs Micro-credentials	Ideal timeframe for development and approval of <u>modified concept proposals</u> for new UNDERGRADUATE courses, course specialisations, double degrees and combined degrees for publication in the hard copy SATAC Guide, OR the discontinuation of existing ones.				Ideal timeframe for development and approval of <u>full proposals</u> for new UNDERGRADUATE courses, course specialisations, double degrees and combined degrees, OR the discontinuation of existing ones.				Ideal timeframe for development and approval of <u>concept and full proposals</u> for new courses, course specialisations and double degrees for <b>the year after next</b> to be included in the International Course Guide.			
		Ideal timeframe for development and approval of <u>concept and full proposals</u> for:											
		<ul style="list-style-type: none"> <li>new POSTGRADUATE courses, course specialisations, double degrees and combined degrees OR the discontinuation of existing ones</li> <li>new majors, minors, honours programs and micro-credentials OR the discontinuation of existing ones.</li> </ul>											
<b>CHANGES TO COURSES AND COMPONENTS (to be implemented the following year)</b>	Courses Course specialisations Double Degrees Combined Degrees Majors Minors Honours Programs Micro-credentials	Ideal timeframe for development and approval of proposals for the following changes to courses, course specialisations, double degrees, combined degrees, majors, minors, honours programs and micro-credentials:											
		<ul style="list-style-type: none"> <li>Award or component name (by 30<sup>th</sup> April if inclusion is required in the hard copy SATAC Guide)</li> <li>Admission requirements (by 30<sup>th</sup> April if inclusion is required in the hard copy SATAC Guide)</li> <li>Learning Outcomes and/or Aims</li> <li>Progression Rules</li> <li>Program of Study changes and other changes to Course Rules</li> </ul>											
<b>NEW TOPICS AND CHANGES TO TOPICS (to be implemented the following year)</b>		Ideal timeframe for development and approval of proposals for:											
		<ul style="list-style-type: none"> <li>new topics</li> <li>discontinuation of topics</li> <li>changes to topic names</li> <li>changes to topic prefixes</li> <li>changes to topic FoEs</li> <li>changes to topic availabilities and/or tuition patterns</li> </ul>											
<b>OTHER CHANGES TO TOPICS (to be implemented the following year)</b>		Ideal timeframe for development and approval of proposals for:											
		<ul style="list-style-type: none"> <li>changes to topic Learning Outcomes and/or Aims</li> <li>changes to topic description</li> <li>changes to topic assessment information</li> </ul>											