

ACADEMIC INTEGRITY REGISTER
REPORT OF A MISUNDERSTANDING (FORM B)

This form must be completed by the Topic Coordinator, or if escalated, by a Second Reviewer, for submission to the Academic Integrity Register.

Before completing this form please refer to the *Student Academic Integrity Policy* ([flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf)) and *Student Academic Integrity Procedures* ([flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf)).

**Note**: “misunderstanding” is defined as an unintentional failure to meet academic integrity requirements.

### **STUDENT AND TOPIC DETAILS**

|  |  |
| --- | --- |
| Student ID: |  |
| Family Name: |  |
| Given Name: |  |
| Topic Code: |  |
| Topic Name: |  |

### **Academic Integrity Register Check**

[ ]  A check of the Academic Integrity Register has been made for this student (confidential.register@flinders.edu.au)

### **Description of the Misunderstanding**

The misunderstanding relates to:

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Plagiarism (e.g. a misunderstanding of academic conventions) | [ ]  | Collusion (e.g. a misunderstanding of appropriate collaboration requirements) |
| [ ]   | Gaining an unfair advantage in an examination, test or quiz | [ ]  | A student re-using their own work (whole or part) without permission |
| [ ]  | Other (please describe):  | [ ]  | Breach of ethical or other approval requirements |

|  |
| --- |
| *Describe the actions of the student and why you consider those actions to be a misunderstanding of the requirements of academic integrity.* |

### **Determination**

[ ]  I have determined that no impropriety was intended by the student and the student has genuinely misunderstood the requirements of academic integrity.

### **educational advice**

The student has been given the following educational advice:

[ ]  strategies to improve their academic skills (refer to Appendix A);

[ ]  directed to appropriate educational resources.

### **Academic Response**

**Coursework Topic**(select one only)

|  |
| --- |
|[ ]  The portion of the work unaffected by the failure to meet academic integrity requirements will be marked as if it was the whole work of the student. |
|[ ]  The student was provided with the opportunity to resubmit the work, in whole or in part. |

**Research component of an Honours or postgraduate coursework course**(select one only)

|  |  |
| --- | --- |
| Work in progress |[ ]  Continuation of the student’s enrolment in the research topic will be subject to conditions, including that the student demonstrates that they have improved their academic skills. |
| Work submitted for examination |[ ]  The examination will proceed, but the award of a final grade will be subject to the student revising the academic work to the satisfaction of the Course Coordinator |
|  |[ ]  The student will be required to revise and resubmit the work for examination |

### **Reviewer Details**

|  |  |
| --- | --- |
| Name: |  |
| Date: |  |
| College: |  |
| College Role: | [ ]  Topic Coordinator[ ]  College Academic Integrity Officer[ ]  Dean (Education)  |

**Send the completed form to Student Policy and Integrity Services (****confidential.register@flinders.edu.au****)**

**Appendix A: List of Academic Integrity Resources**

1. The Student Academic Integrity Policy: [flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf)

The Student Academic Integrity Procedures:

[flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf)

1. The Academic Integrity for Students website:

[students.flinders.edu.au/my-course/academic-integrity](https://students.flinders.edu.au/my-course/academic-integrity)

1. Student Learning Support Service <https://students.flinders.edu.au/support/slss>