

ACADEMIC INTEGRITY ALLEGATION REPORT (FORM A)

This form should be completed by an assessor who suspects they have detected a failure on the part of a student to meet the requirements of academic integrity. The report and supporting documents should be forwarded to the relevant Topic Coordinator.

Before completing this form please refer to the *Student Academic Integrity Policy* ([flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf)) and *Student Academic Integrity Procedures* ([flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf)).

### **STUDENT and TOPIC DETAILS**

|  |  |
| --- | --- |
| Student ID: |  |
| Family Name: |  |
| Given Name: |  |
| Topic Code: |  |
| Topic Name: |  |
| Assessment Exercise: |  |

### **Academic integrity Allegation(S)**

|  |
| --- |
| *Please describe actions of the student and how they have failed to meet academic integrity requirements.* |

### **ATTACH the FOLLOWING DOCUMENTATION WITH THIS Report**

[ ]  A copy of the assessment exercise

[ ]  A copy of the text matching report and analysis (if applicable)

[ ]  Any other relevant evidence in support of the allegations (e.g. evidence of differences in writing style, email correspondence with the student about the assessment exercise)

### **Reporting Staff member Details**

|  |  |
| --- | --- |
| Your Name: |  |
| Teaching Role: (*e.g. tutor*) |  |
| College: |  |
| Contact Details: |  |
| Date: |  |

## **Email the completed form and attachments**

## **To The relevant Topic Coordinator\***

\* **Note**: under the *Student Academic Integrity Procedure* in the first instance all allegations must be referred to the Topic Coordinator.

Topic Coordinators: If after conducting the preliminary assessment you determine that the matter should be referred to a Second Reviewer you should forward this Form, along with the evidence and your notes, to the College Academic Integrity Officer.