

Academic Integrity Matrix

Criteria	Genuine misunderstanding	Academic misconduct	Serious Academic misconduct
Extent <i>The proportion of the assessment exercise or significance of the section that does not meet the requirements of academic integrity.</i>	<ul style="list-style-type: none"> Small proportion of the assessment exercise– e.g. a few paragraphs, graphics, small segment of computer source code 	<ul style="list-style-type: none"> Moderate proportion of the assessment exercise– (e.g. a number of paragraphs, graphics, multiple segments of computer source code) A moderately significant part of the assessment exercise (e.g. results section) Moderate misappropriation of ideas or artistic work 	<ul style="list-style-type: none"> Large or very significant proportion of the assessment exercise Minimal or no original work or ideas
Experience of the student <i>Your expectation that the student should understand the standards of academic integrity</i>	<ul style="list-style-type: none"> A new student – has completed less than 18 units of study, and has not previously attempted this type of assessment 	<ul style="list-style-type: none"> Moderately experienced student Has completed at least 18 units of study Has completed the student Academic Integrity Module on FLO 	<ul style="list-style-type: none"> Very experienced student (e.g. final year of undergraduate degree, honours or postgraduate coursework student) who is expected to understand and adhere to the standards of academic integrity
Intent of the student <i>The evidence about the student's intent</i>	<ul style="list-style-type: none"> Appears accidental or a genuine misunderstanding 	<ul style="list-style-type: none"> The action appears reckless – i.e. a disregard for the standards of academic integrity or the consequences The action appears to be intentional The student did not follow examination instructions 	<ul style="list-style-type: none"> Evidence to show actions were deliberate and planned The student did not follow examination instructions
Type of Academic Integrity failure	<i>See table below for examples</i>		

This matrix and examples are based on Griffith University's *Institutional Framework for Promoting Academic Integrity among Students* (December 2017), and used with permission <http://policies.griffith.edu.au/pdf/Framework%20for%20Promoting%20Academic%20Integrity.pdf>

	Genuine misunderstanding	Academic misconduct	Serious Academic misconduct
Type of Academic Integrity Failure – Examples			
Plagiarism			
Inadequate referencing/citing	◆	◆	
Citing/referencing poorly executed	◆	◆	
Inadequate paraphrasing of sources	◆	◆	
Copying work/ideas/theories from a source without acknowledgement	◆	◆	◆
Copying work from another student		◆	◆
Using file swapping sites		◆	◆
Stealing another student's work			◆
Collusion			
Unauthorised editorial assistance with assignment	◆	◆	
Completing individual assessment tasks with peers		◆	◆
Allowing another student to copy work		◆	◆
Contract cheating			
<i>Minimum Level 2 Serious Academic Misconduct</i>			
Purchasing an assignment			◆
Submitting an assessment item written by another person			◆
Submitting an assignment created by a computer generator			◆

	Genuine misunderstanding	Academic misconduct	Serious Academic misconduct
Submitting identical work (Recycling own assignments)			
Repeating student resubmits work previously submitted for the topic (without permission)	◆	◆	
Submitting work already submitted in another topic	◆	◆	
Cheating in examinations, tests or quizzes			
Possession of unauthorised examination materials in the exam venue	◆	◆	
Communicating with others during exam		◆	◆
Consulting unpermitted notes, devices etc.		◆	◆
Copying from another student		◆	◆
Impersonating another student			◆
Fabrication of results			
Fabricating data for an experiment or field work		◆	◆
Misrepresentation <i>Minimum Level 1 Academic Misconduct</i>			
Falsifying a medical certificate to gain an extension*		◆	
Falsifying an attendance record *		◆	
Manipulating a text matching report*		◆	◆
Falsifying a word count declaration*		◆	◆
Citing non-existent or incorrect sources in an assessment		◆	

*Seek advice from Student Policy and Integrity Services to determine if a Formal Warning under Statute 6.4: Student Conduct is warranted

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Breach of ethical or other approval requirements			
Conducting research without the required approvals		◆	◆
Not adhering to ethical or other approval conditions		◆	◆
Solicitation <i>Minimum Level 2 Serious Academic Misconduct</i>			
Selling assignments, exams or quizzes			◆
Encouraging others to produce materials for the purpose of cheating			◆
Complicit actions			
Willingly sharing work with another student	◆	◆	◆
Willingly assisting another student to cheat in an examination, quiz or test		◆	◆
Uploading an assessment, quiz, or exam to file swapping site		◆	◆

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