

BOATING SAFETY PLAN

No boating is permitted unless approval is given by the Maritime Safety Officer (MSO). All Field Trip Forms, the Risk Assessment and a Boating Safety Plan must be submitted to the Maritime Safety Officer no later than **72** hours prior to departure. Once approved the Risk Assessment and Boating Plan should be forwarded to the field trip participants. All participants must abide by Flinders University policies and procedures. (1) A minimum of two people **must** be on-board. (2) The skipper must be qualified and experienced. (3) The boat is seaworthy and carries all appropriate safety gear. (4) Personal Floatation Devices (PFDs) are to be worn on-board **AT ALL TIMES**. (5) The skipper must deliver a boat safety briefing to all passengers and crew. (6) The boat should not operate in rough seas or hazardous conditions. (7) A qualified first aider must be present. (8) A daily scheduled calling system must be implemented with the nominated University contact and the local Sea Rescue squadron or Coast guard. (9) For safety and fatigue management, working over 12 hours whilst operating motor vehicles or boats, in a 24 hour period, **is not permitted**. (10) A "SPOT Device" (e.g. personal EPIRB) is strongly recommended for remote or commercial work. Details recorded on this form may greatly improve search and rescue in the event of an emergency thus latitude and longitude points are mandatory.

Boat owner (i.e. Charter, Uni or Private):		Skipper (Person in Command):	
Name:		Name:	
Mobile:		Mobile:	
Address or Port of Departure:		Training/ Licence no. (i.e. Coxswains):	
Boat Name:		Boat Registration No:	Survey type & date (i.e. 2D, 2C):
Boat Type:	Boat Length:	Boat Colour:	Engine (HP):
If trailering: Vehicle;			
Make: Model: Colour: Rego:			
Trailer Rego: Boat Ramp Name:			
Description of boating work and training/experience of participants:			
Departure location/s (e.g. Port or Boat ramp)	Destination:	GPS Points (i.e. Latitude & Longitude) *MANDATORY*	GPS Route:
Boating departure date:	Boating return date:	<input type="checkbox"/> Day trips <input type="checkbox"/> Voyage	Total number of personnel on-board:
Date: ____/____/____	Date: ____/____/____	Expected no of days on the water:	Number of University personnel on-board:
Time: :	Time: :		

Local Sea Rescue or Coast Guard		Nearest Hospital:	
Name:		Name:	
Number/ Channel:		Number:	
Daily scheduled calling: <input type="checkbox"/> Y <input type="checkbox"/> N Time: :		Address:	
Communications for remote boating operations (i.e. outside of metropolitan waters) mobile phone coverage will likely to be intermittent. In this situation a supplementary means of communication must be established with the Nominated University contacts. Please identify below:			
Satellite phone number:		SPOT device number:	
VHF Channel:	27 MHz Channel:	UHF Channel:	GRN Channel:
Safety Equipment, First Aid and PPE taken (beyond what is supplied on-board the surveyed vessel):			
Personnel with current Provide First Aid or higher:			
Special Medical Concerns:			

Field Trip Leader:

Name: _____ Signature: _____ Mobile: _____ Date: ____/____/____

Please attach this Boating Safety Plan and a Risk Assessment to attachments in FlinSafe. Note, the Maritime Safety Officer (MSO) will review details and approve boating operations via the online system.

EMERGENCY CONTACTS LIST

Police/ Fire/ Ambulance (Australia)	000 or (mobile 112)
Coast Guard Assist (South Australia)	(08) 8248 6100
Marine Radio (Distress, safety and calling)	VHF Channel 16 (International) 27 MHz Channel 88 (Australia) UHF Channel 5 (Australia)
Divers Emergency Services (Australia)	1800 088 200
Maritime Safety Officer (MSO)	Matt Lloyd – 0414 190 051 or (08) 8201 2534
Flinders University Security (24hrs)	(08) 8201 2880
Associate Director, WHS Flinders University	Helen Webb – 0414 190 024 or (08) 8201 3703