



Proposal for Honours Scholarship

See overleaf for details of conditions

Name of Proposer:

College:

AOU:

Are funds being provided by an external source? Yes No

Source of Funds:

Account number to be charged: - - -

Total amount payable: \$ Weekly amount to be paid: \$

Specify scholarship funding period: Start date: End date:

Dates (if any) of any period that payment should be excluded:

Are you able to guarantee ongoing funding for the duration of the scholarship? Yes No

STUDENT DETAILS

Has a student already been selected for the scholarship? Yes No

Was the selection process for this scholarship competitive? Yes No

Name of student: Student ID No.:

Address: Postcode:

If not Flinders Student: Telephone no.: Email:

If not a Flinders University student, please attach transcript for proof of full-time enrolment.

Current degree: Status of student: F/T P/T

Is the student required to undertake this project in order to complete their degree? Yes No

Title of research project to be undertaken:

Project Supervisor:

Has the student received a scholarship previously? If so, provide details. Yes No

Is student required to sign a confidentiality/intellectual property agreement? Yes No

If **Yes**, student **must** be counselled prior to signing agreement. Student should contact Student Finance Services for further details on 8201 5511 or email scholarships@flinders.edu.au.

Special conditions (if any):

Signature of Proposer:

Date:

Please return the completed form to Student Finance Services for processing.

The purpose of an Honours Scholarship is to enable a suitable undergraduate student to carry out, under the supervision of a member of staff, appropriate research or other study-related activities whilst enrolled as a full-time student at Flinders University. Recipients of an Honours Scholarship should be enrolled full-time in an Honours program or appropriate degree offered by Flinders University.

ELIGIBILITY

An award holder must be enrolled as a full-time student at Flinders University. It should be noted that it is not permissible to pay a stipend prior to enrolment. Payment of an Honours Scholarship is subject to the recipient maintaining satisfactory progress and remaining enrolled in an Honours program or appropriate degree offered by Flinders University. Please note that it is not permissible to award Honours Scholarships if the student is not undertaking study-related activities. In such instances it is more appropriate to employ students on a casual basis through HR Systems and Payroll Services.

Students who are required to undertake the project in order to complete their degree (ie work experience, whether at Flinders University or with an external body), will be required to pay tax. If not previously supplied to HR Systems and Payroll Services, a Tax Declaration Form will be required to avoid paying tax at the highest rate. Tax Declaration Forms are available from the Post Office and should be returned with the response to offer form and information for payroll records form to Student Finance Services before payment can commence.

STIPEND

Payments may be made as a lump sum after the census dates of Semester 1 and/or Semester 2. If the student is enrolled for the full year, payment must be made over two semesters. Payment of Honours Scholarships must be paid through the University financial systems. Students are required to accept their offer online and enter their banking details before payment can be made. If the scholarship is deemed to be taxable, the student must also submit a Tax Declaration Form to avoid being taxed at the highest rate.

These scholarships may be considered taxable income. Students are advised to seek professional advice on the status of this income.

Supervisors should advise Student Finance Services immediately, if for any reason, they wish to cease payment prior to the completion of the project or Honours year.