

Application Form and Checklist for Excellence in Teaching Awards

Applicant Details:

Name Team leader if team application	
Position Level A, B etc.	
Teaching Program Area	
Application Type Individual or Team	
Names, position and Teaching Program Area of other team members If a team application	

Checklist (please tick):

<i>Maximum of 4 pages (A4, single spaced, minimum 11 point font Arial or Helvetica, at least 2 cm margin all around) for all four items below.</i>	
Citation (<40 words)	
Context statement	
How will the cash component of the award will be used	
Main statement addressing one of the six selection criteria	
<i>Maximum of 4 pages (A4, single spaced, minimum 11 point font Arial or Helvetica, at least 2 cm margin all around) for all four items below.</i>	
Curriculum Vitae of individual applicant or the team leader (maximum 2 pages)	
Two References (maximum of one page each)	
Signed endorsement from relevant Teaching Program Director (signature only required; additional comment or evaluation from the Teaching Program Director is neither required nor expected)	

Signature of relevant Teaching Program Director: _____

Date: _____

Declaration

I, the applicant/team leader, certify that

1. I am eligible to apply for this award and, if this is a joint or team application, all members are eligible to apply for this award; and
2. This application strictly adheres to the presentation requirement outlined above, especially as to font sizes and margins; and
3. I/We have obtained the endorsement of the relevant Teaching program Director and his/her signature is above.

Signature of Applicant/Team Leader: _____

Date: _____

This form should be emailed to chass.deaned@flinders.edu.au, with the application completed in accordance with the College Teaching Award Guidelines (distributed simultaneously).

Applications received after the deadline and applications that are not endorsed by the Teaching Program Director will not be accepted.