

## Application Form and Checklist for Excellence in Teaching Awards

### Applicant Details:

Name Team leader if team application	
Position Level A, B etc.	
Teaching Program Area	
Application Type Individual or Team	
Names, position and Teaching Program Area of other team members If a team application	

### Checklist (please tick):

<i>Maximum of 4 pages (A4, single spaced, minimum 11 point font Arial or Helvetica, at least 2 cm margin all around) for all four items below.</i>	
Citation (<40 words)	
Context statement	
How will the cash component of the award will be used	
Main statement addressing one of the six selection criteria	
<i>Maximum of 4 pages (A4, single spaced, minimum 11 point font Arial or Helvetica, at least 2 cm margin all around) for all four items below.</i>	
Curriculum Vitae of individual applicant or the team leader (maximum 2 pages)	
Two References (maximum of one page each)	
Signed endorsement from relevant Teaching Program Director (signature only required; additional comment or evaluation from the Teaching Program Director is neither required nor expected)	

**Signature of relevant Teaching Program Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Declaration**

I, the applicant/team leader, certify that

1. I am eligible to apply for this award and, if this is a joint or team application, all members are eligible to apply for this award; and
2. This application strictly adheres to the presentation requirement outlined above, especially as to font sizes and margins; and
3. I/We have obtained the endorsement of the relevant Teaching program Director and his/her signature is above.

**Signature of Applicant/Team Leader:** \_\_\_\_\_

**Date:** \_\_\_\_\_

This form should be emailed to [chass.deaned@flinders.edu.au](mailto:chass.deaned@flinders.edu.au), with the application completed in accordance with the College Teaching Award Guidelines (distributed simultaneously).

**Applications received after the deadline and applications that are not endorsed by the Teaching Program Director will not be accepted.**