

NuTrip Travel Approval for OCS/OCL & PD Funding Scheme

1 Process through Nutrip until you get to this section

2 Ensure 'Personal Contribution' is checked

Trip Plans / Create New Trip

1 Details 2 Destinations 3 Budget 4 Approval

Total Budget: AUD 0.00

Cost centre: 01 Flinders University

Trip currency: AUD - Australian Dollar

Operationally Funded Research Grant Funded (Tied) Externally Funded (Direct) Personal Contribution ?

Budget Type * Funding Source * Personal Contribution AUD Enter amount * 0

Fund code exempted

CANCEL ADD

3 Ensure 'Fund code exempted' is checked

4 Choose 'Personal Contribution' in this dropdown

** Make sure you add in multiple entries in this section to capture both flights and accommodation if necessary*