

David and Margaret Wattchow Research Travel Fund

1. Purpose

The David and Margaret Wattchow Research Travel Fund is made possible by the generous gift from Professor David Wattchow AM and his wife Margaret, to support Higher Degree or Early Career Researchers to obtain skills and knowledge that will directly benefit neuroscience research in the Flinders Health and Medical Research Institute (FHMRI).

Professor Wattchow (BMBS '80, PhD (Med) '89, CUniv '16) was a graduate of the Flinders University Medical School and retired from his role as Senior Consultant Surgeon at Flinders in 2021. <https://www.flinders.edu.au/giving/our-donors/wattchow-research-travel-grant>

2. Participant Eligibility

2.1 Eligible Applicants

To be eligible to apply for funding through the David and Margaret Wattchow Research Travel Fund the applicant must:

- Be a member of the FHMRI Neuroscience Research Community
 - Higher Degree student enrolled at Flinders University; or
 - Early Career Researcher (<10 years post-award of PhD plus career disruption)
- Have a contract, or be enrolled to study, beyond the date of the proposed activity.

2.2 Ineligible Applicants

The following are ineligible to apply for a Wattchow Research Travel Fund:

- Applicants applying for retrospective funding

3. Funding

3.1 Level of Funding

A total of \$1,000 is available to support professional development and travel by a Higher Degree student, or Early Career Researcher (<10 years post-award of PhD plus career disruption), to a Centre or conference to bring back new knowledge or techniques to FHMRI.

Funding may be split equally between multiple recipients.

Laboratory visits and collaborations will be prioritised over trips that are limited to conference attendance. Visits that incorporate both are allowed.

In the event that no appropriate applications are received, funds may be held and awarded the following year.

3.2 Eligible Expenses

The following expenses are eligible under the Wattchow Research Travel Fund:

- Economy travel for lab visit / conference attendance
- Accommodation for the period of the lab visit / conference
- Conference registration fees.

3.3 Ineligible Expenses

The following expenses are ineligible under the Wattchow Research Travel Fund:

- Per diem expenses
- Equipment
- Personal effects
- Additional travel expenses including but not limited to additional luggage allowance, visas, international roaming charges, passports, and airline memberships
- Tipping
- Accommodation outside of the lab visit / conference dates.

3.4 Funding Rules

Funding must be expended and acquitted in the University calendar year awarded.

Funds must be expended in accordance with University policies and procedures, and in line with the approved application.

Travel must be booked using the appropriate Flinders University systems, with relevant approvals.
Travel

The appropriate FHMRI affiliations must be used on all presentations and abstracts.

3.5 Payment Mechanism

The successful applicants will be reimbursed the awarded funds to the identified account.

4. Application

4.1 Application Format and Submission

Applications are to be submitted using the online application form. All parts of the application form must be completed, and all supporting documents provided at the point of application.

5. Assessment

Applications will be assessed by Senior FHMR neuroscience researchers. Assessors will be replaced in the event there is a conflict of interest.

6. Successful Applicant Responsibilities

6.1 Applicant Responsibilities

Staff awarded funding must:

- Book travel using the appropriate Flinders University systems and in accordance with internal policies and procedures
- Ensure that all expenditure is consistent with the application budget and all financial claims are submitted within two (2) months of the identified activities.
- Provide a short presentation to the FHMRI neuroscience community to describe the outcome of their trip and what new knowledge/techniques they are making available to the FHMRI community
 - The presentation is to be arranged with within one (1) month of returning from the activity.

7. Supporting Policies and Procedures

These guidelines are to be read in conjunction with the following policies, procedures, and other information. The applicant has the responsibility to adhere to the requirements prescribed within policies and procedures.

[Enterprise Agreement 2023-26](#)

[Travel Policy](#)