

## College Leadership Advisory Committee Meeting, 18 October 2023, EDUC 2.07 Minutes

**Attending:** Michael Gilding; Judith Bannister; Svetlana Bogomolova; Vivienne Brand; Luis da Vinha; Melissa-Ellen Dowling; Stephanie Eglinton-Warner (observer); Ian Goodwin-Smith; Andrew Groves; Caitlin Hughes; Tania Leiman; Adela McMurray; Marinella Marmo; Phil Palmer; Vipul Pare; Rodrigo Praino; Sarah Randall-Smith; Julie Strunk; Sarah Taylor; Mel Pike

**Apologies:** Madhan Balasubramanian; Andreas Cebulla; Mark Halsey; Tammy Joachin; Christopher Kee; John Spoehr

Agenda items	Notes	Action items
1. Welcome/ Apologies	<ul style="list-style-type: none"> <li>Apologies were noted and Sarah Randall-Smith was welcomed to the meeting</li> </ul>	
2. Minutes	<p><i>Document: Minutes CLAC 20 September 2023</i></p> <ul style="list-style-type: none"> <li>Minutes were approved</li> </ul>	
3. VP&ED report	<p>The VP&amp;ED reported on the following:</p> <ul style="list-style-type: none"> <li>SATAC first preferences, highlighting that: <ul style="list-style-type: none"> <li>CBGL had performed better relative to the University</li> <li>There were differences between disciplines</li> <li>Some reasons for growth/decline were known, some required further investigation</li> <li>Increases in Law/Government reversed recent trends</li> </ul> </li> <li>International offers were significantly higher</li> <li>AITI – new governance arrangements for the Factory of the Future were being devised in partnership with CSE, separated from AITI</li> <li>Relationship with CSE was growing closer across a range of activities</li> <li>Jeff Bleich would attend a JBC Board meeting this week, and acknowledged the work Rodrigo Praino had done to develop the reports for the Board and donors</li> </ul> <p>In response to a question he further advised regarding the proposed Universities merger, advising that</p> <ul style="list-style-type: none"> <li>the VC had expressed concern about certain funding proposed to be provided to the merged entity alone, as being potentially anti-competitive, and had made representations to that effect</li> <li>it was now expected that the merger would go ahead, and that would be a factor in future decision-making</li> </ul>	
4. Director of College Services Report	<p>The Director of College Services reported:</p> <ul style="list-style-type: none"> <li>The College financial position against budget, advising that there would likely be a deficit, but close management of casual expenditure and non-salaries was mitigating the revenue gap caused by lower than target load</li> <li>That there had nonetheless been significant growth; the College had the largest cohort since it began, and the decline trend had been reversed; within a contracting market there were signs that market share might increase in some areas</li> <li>The College would likely be taking an incremental approach to resourcing the projected load in 2024 until such time as the numbers were clear</li> </ul>	
5. College Risk Register	<p><i>Document: 2023 Risk Assessment</i></p> <ul style="list-style-type: none"> <li>Risk Register noted</li> </ul>	

<p>6. New City Campus</p>	<p>The VP&amp;ED Michael advised members that:</p> <ul style="list-style-type: none"> <li>• From 2024 Senior leadership had decided to locate from the New City Campus (NCC) every Monday</li> <li>• He expected to be based in the city often, as a base for building relationships</li> <li>• Staff who elected to base themselves in the city would have a permanent desk allocation there and be able to hot-desk at Bedford Park, and vice-versa, necessitating some reconfiguration of office space at BP</li> <li>• Staff hot-desking in the city would be required to book it</li> </ul> <p>The DoCS advised that:</p> <ul style="list-style-type: none"> <li>• The support services model has been approved and recruitment had commenced – a small group staff would work across colleges and portfolio and be permanently based at NCC</li> <li>• Formal communications regarding transition, and some of the planned support activities (e.g. how to book desks) were in final stages of development, and would be communicated when the academic staff profile had been agreed by the VC</li> <li>• The first step would be a call for expressions of interest in relocation, then consideration of the implications and a plan developed</li> <li>• Dedicated desk space for CBGL was not final, noting there would not be a shortage of general desk space – the preference for co-location of BGL staff was noted, but might have to be managed over time as matters became more stable</li> <li>• In future there might be a need to manage teaching staff having preferred status for booking hot desks, but ample supply meant this was not an immediate issue</li> <li>• Rooms for confidential conversations were available at the NCC</li> <li>• A list of other tenants in the building would be provided as soon as it was available, noting these might be targeted as future partners</li> </ul>	<ul style="list-style-type: none"> <li>• DoCS to provide list of Festival Plaza tenants when available</li> </ul>
<p>7. Live Industry Projects – Sarah Randall-Smith</p>	<p><i>Document: Introduction to Live Industry Projects</i></p> <p>Sarah Randall-Smith briefed members on the Live Industry Project program, highlighting:</p> <ul style="list-style-type: none"> <li>○ An overview of the activity</li> <li>○ The 7 topics in which projects were embedded, and expansion beyond business/marketing topics to criminology and accounting</li> <li>○ Benefits to students and employers</li> <li>○ Details of the specific topics</li> <li>○ Differences between industry placements and projects</li> <li>○ Testimonials which would be provided with the presentation after the meeting</li> </ul> <p>In response to questions she advised that:</p> <ul style="list-style-type: none"> <li>• They had grown, intended to grow further, and had the ability to scale it up, but needed to manage resource</li> <li>• The program was typically a large proportion of the assessment in the topics, as it required a large time commitment; in the capstone topic it was the whole assessment</li> <li>• Noted that the Law in a Digital Age topic was a similar project, though not managed by Sarah, but should be included when listing these topics externally</li> </ul>	<ul style="list-style-type: none"> <li>• EO to circulate presentation</li> </ul>

<p>8. JBC Innovations Incubator – Rodrigo Praino</p>	<p><i>Document: Proposal – JBC Innovations Incubator</i> Rodrigo Praino briefed regarding the detail of the proposed JBC Innovations Incubator, advising that the JBC proposed to:</p> <ul style="list-style-type: none"> <li>• Offer several topics for credit the purpose of which would be: <ul style="list-style-type: none"> <li>○ to nurture students towards research and create a pipeline of students from UG through to PhD within the JBC</li> <li>○ Create a lively research environment, with students drawn into the life of the Centre</li> </ul> </li> </ul> <p>The stages of the pipeline would be:</p> <ul style="list-style-type: none"> <li>• First stage: students undertake research under the direction of JBC staff and HDRs in the topic</li> <li>• Second stage: Successful students offered a small stipend to act as Research Associates (RAs) – funded by JBC (funds to be secured)</li> <li>• Third stage: selected students employed as RAs by staff with funding available</li> </ul> <p>In discussion it was noted that:</p> <ul style="list-style-type: none"> <li>• the addition of topics should be accompanied by the closing of other topics, particularly those with low enrolments</li> <li>• the Cove might be a good space to utilise if other suitable space was already allocated</li> <li>• that wholly online students could participate in the project</li> </ul> <p>The VP&amp;ED noted that there was agreement that the program could be developed.</p>	<ul style="list-style-type: none"> <li>• Acting Director JBC to develop agreed program</li> </ul>
<p>9. Concept proposal – for endorsement</p>	<p><i>Document: Proposal – Discontinuation of the Grad Cert in Executive Leadership in Health and Aged Care</i></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul>	<ul style="list-style-type: none"> <li>• EO to gazette approval for proposal to proceed</li> </ul>
<p>10. Committee business – for noting</p>	<p><i>Document: College Education Committee – Minutes 5 Sep 2023</i></p> <ul style="list-style-type: none"> <li>• Members noted the minutes of CEC 5 Sep 2023</li> </ul>	
<p>11. Departures</p>	<p>The VP&amp;ED thanked the outgoing Teaching Program Directors Luis da Vinha and Marinella Marmo for their contributions.</p>	

**Next meeting:** The next meeting date is Wed 15 November 2023 at 10am in LWCM 1.12.

MP:MG – 18 Oct 2023