



College Leadership Advisory Committee Meeting 17 August 2022 Minutes

Attending: Michael Gilding, VP&ED (chair); Anita Abraham, P&C Business Partner; Judith Bannister, TPD Law; Vivienne Brand, Research Lead Law; Jeremy Chance, College Manager (SAS); Melissa de Vel Palumbo, Course Coordinator, B Criminology; Melissa de Zwart, Director JBC; Stephanie Eglinton-Warner, Project Manager, AACSB Accreditation (observer); Jessica Genauer, Honours Coordinator; Mark Halsey, Research Lead Criminology; Caitlin Hughes, HDR Coordinator; Christopher Kee, Dean (Education); Tania Leiman, Dean of Law; Rob Manwaring, TPD Government; Marinella Marmo, TPD Criminology; Adela McMurray, Dean (Research); Vipul Pare, Dean (People & Resources); Sarah Taylor, Director of College Services (*via Teams*); Mel Pike, Executive Officer

Apologies: Rodrigo Praino, Research Lead Government; John Spoehr, Director AITI; Julie Strunk, College Manager (SAS); Ian Goodwin-Smith, Director CSI

Agenda items	Notes	Action items
1. Welcome and Minutes	<p><i>Document: Minutes CLAC 20 July 2022</i></p> <ul style="list-style-type: none"> • Apologies noted • Minutes approved • VP&ED welcomed new members Prof de Zwart and A/Prof Praino and guest Dr de Vel-Palumbo to the committee, and thanked outgoing members Prof De Bats and A/Prof Star for their contributions 	
3. VP&ED report	<ul style="list-style-type: none"> • The VP&ED reported on the following: • Vibrant Open Day with large attendance, particularly at Criminology information session <ul style="list-style-type: none"> ○ Noted that brochures for all CBGL teaching areas were amongst the highest in number distributed ○ Request for debrief regarding what was successful ○ Suggestion that greater understanding of extension studies needed ○ opportunities to bring yr 9/10 students onto campus were valuable, noting model UN had drawn some students to Open Day sessions ○ Advised to contact Recruitment team directly to set up further school visits • Noted local competition for business remains strong, and more work to be done to offer a compelling alternative • <i>Expect More from Law</i> campaign commenced – 15 billboards now up • Ongoing conversations regarding potential curriculum opportunities with two potential partners <p>Members observed:</p> <ul style="list-style-type: none"> • Existing engagement with one potential partner across a number of fronts, including an industry-engaged HDR 	

	<ul style="list-style-type: none"> • Potential for Diploma of Law to be configured as a specialisation for niche group • Concentration of space law and government expertise might be leveraged for business curriculum • Analysis of impact of Job Ready package on recruitment patterns would be helpful • Year 11 offers were underway, earlier than 2021 	
4. Director of College Services Report	<p>The Director of College Services reported on:</p> <ul style="list-style-type: none"> • Load, noting overall positive result • Positive news regarding post Open Day click rates and click through rates for Business and Government web information • Current budget projections, noting Budget process for 2023 would commence soon, with Finance team discussing with each group initiatives arising from planning, and then seeking to align budget with initiatives • Load planning process finalised – ambitious target, 283% increase over five years, partly predicated on city expansion <p>Dean (Education) provided further detail and insights regarding Load highlighting:</p> <ul style="list-style-type: none"> • PG Domestic Management and Commerce preferences up in the context of drops for other institutions • Visa log-jam issue for international onshore – HE sector has been prioritised and students starting to arrive • All teaching areas challenged to meet needs of students who had not been able to arrive for start of semester • Noted that managing those students required flexible programs that could be switched to online only quickly • Has resulted in some deferrals to next intake • Mid-year entry was stronger than expected 	<ul style="list-style-type: none"> • DoCS to provide load projection information broken down by discipline to leadership group
5. Dean (P&R) report – WH&S	<ul style="list-style-type: none"> • No incidents to report 	
6. Criminology program - Dr Melissa de Vel-Palumbo	<p>Dr de Vel-Palumbo reported on the refreshed Criminology degree and highlighted key features of the proposed new curriculum. In response to questions it was advised that</p> <ul style="list-style-type: none"> • Planning was for 2023 commencement with continuing students also transitioned to new program where possible, noting it would be complex • The teaching team was research led, and the Honours and HDR cohorts for criminology were thriving, and new program would assist student preparation for same • Teaching team was well-balanced between teaching and research staff with excellent industry contacts • Other Colleges impacted had been consulted <p>Regarding transition it was noted that:</p>	

	<ul style="list-style-type: none"> • A formal launch served as an opportunity to communicate the change to stakeholders including students • Updates regarding transition had been communicated regularly on the LLB FLO site, allowing a drip feed of information • Drop-in sessions with SAS team helpful • Seeking endorsement from industry partners and sharing that with students regularly assisted with building excitement and reassurance 	
<p>7. Reimagining CBGL Learning & Teaching - Discussion</p>	<p><i>Document: Proposal from Dean (Education) - Reimagining CBGL Learning & Teaching</i></p> <ul style="list-style-type: none"> • Dean (Education) introduced proposed model for Education governance in the College, noting role statement for Course Coordinator discussed and agreed previously • Changes would impact: <ul style="list-style-type: none"> ○ Revised composition of College Education Committee (CEC) ○ Create Student Life Project, with Steering Committee ○ Establish a Steering Committee for the Learning & Teaching Academy • Better integrated the roles of Disability Academic Advisor, and Academic Integrity Officer <p>In response to questions it was noted that:</p> <ul style="list-style-type: none"> • Teaching Excellence Awards would sit under the L&T academy • The Co-chair and Co-Director would be nominated • Course coordinators would need to work closely with TPDs to understand the resource implications of proposals • The Igniting Indigenous Success Working Group had carriage of the RAP and Indigenous issues but could be better integrated • Course Coordinators would be more outward facing and responsible, with TPDs, for assigning/coordinating responsibilities for activities such as Open Day <p>It was agreed that the structure would be implemented, noting that it may be amended as required. Members were invited to continue to provide feedback to the Dean (Ed).</p>	
<p>8. Curriculum matters – concept proposals for approval</p>	<p><i>Documents:</i></p> <ul style="list-style-type: none"> • <i>PG Courses in Social Impact</i> <ul style="list-style-type: none"> ○ <i>Graduate Certificate in Social Impact</i> ○ <i>MBA specialisation in Social Impact</i> • <i>New B Crim programs:</i> <ul style="list-style-type: none"> ○ <i>B Crim (Cybersecurity)</i> ○ <i>B Crim (Innovation)</i> • <i>B Crim/ B Accounting - combined degree</i> 	<ul style="list-style-type: none"> • TPD Law to open LLAW2215 to the Criminology program as an elective

	<p>All proposals were endorsed to go to the next stage of development.</p> <p>Members discussed the potential for:</p> <ul style="list-style-type: none"> • Embedding Crim and Accounting in each other's degrees as a minor • The possibility for a Diploma to be offered alongside an Accounting or Criminology degree, as an alternative to combining bachelor degrees 	
9. Committee business for noting	<p><i>Documents:</i></p> <ul style="list-style-type: none"> • <i>College Education Ctee – 6 June 2022</i> • <i>College Education Ctee – 12 July 2022</i> • <i>Crim Stu Consult Ctee – 27 July 2022</i> • Noted 	
10. Any other business	No other business.	

Next meeting: The next meeting will be 21 September 2022 at 10am in LWCM 1.10

MP – 17 August 2022