

**College Leadership Advisory Committee Meeting, 15 May 2024, EDUC
Minutes**

Attending: Christopher Kee (chair); Vivienne Brand; Jessica Genauer (via Teams); Ian Goodwin-Smith; Mark Halsey; Caitlin Hughes; Tania Leiman; Katherine McLachlan (via Teams); Adela McMurray; Vipul Pare; Phil Palmer; Rodrigo Praino (via Teams); Taylor Stone; Julie Strunk (via Teams); Stephanie Eglinton-Warner (observer); Pam Zorn; Ted Wynn; Leoni Connah, Katie Hazell; Melinda Pike

Apologies: Michael Gilding; Madhan Balasubramanian; Judith Bannister; Svetlana Bogomolova; Andreas Cebulla; Andrew Groves; Tammy Joachin; Angie Shafei

Agenda items	Notes	Action items
1. 1.Acknowledgment of country	<ul style="list-style-type: none"> The Chair acknowledged the Kurna people as the traditional custodians of the land on which the committee was meeting and paid respects to their elders, past present and emerging 	
2. Welcome/ Apologies	<ul style="list-style-type: none"> Apologies were noted, and Pam Zorn, the Director of College Services, was welcomed to her first meeting. 	
3. Minutes	<p><i>Document: Minutes CLAC 17 April 2024</i></p> <ul style="list-style-type: none"> Minutes were approved. 	
4. Vice-President & Executive Dean (Acting) report	<p>The Acting VP&ED briefed regarding matter relevant to the College and congratulated:</p> <ul style="list-style-type: none"> Mark Halsey for the awarding of the ARC Industry Fellowship, and appointment to a Matthew Flinders Fellowship Simone Deegan for the awarding of an ARC ECR Fellowship Svetlana Bogomolova, who has also been appointed to a Matthew Flinders Fellowship <p>Members observed that:</p> <ul style="list-style-type: none"> the DVCR was also providing financial support for an upcoming Centre of Excellence bid the success noted above demonstrated that the work undertaken to consolidate research with the areas of research strength was working, showing what people working together could achieve <p>The Acting VP&ED further noted that:</p> <ul style="list-style-type: none"> following on from the Online teaching Datablitz a working group was being established to identify priorities and a timeline, with the objective that CBGL be ready to be first movers with regard to new infrastructure and support being provided by the University Digital badges could now be provided, with further instructions on how to access them to follow 	
5. Dean (People and Resources) report	<p>There were no WH&S incidents to report.</p>	
6. Director of College Services report	<p>The Director of College Services reported regarding the financial position of the University, advising that a poor international load situation was in part offset by good domestic performance, and the goal would continue to be recruitment for the second part of the year.</p>	

	<p>Members further noted that:</p> <ul style="list-style-type: none"> • The budget announcement was not favourable to international student recruitment, and Universities had been advised that building student accommodation was key to changing the situation • The upcoming Accord would further clarify the Government position regarding University funding • That action had been taken against around 30 higher education providers who were alleged to be offering fraudulent services to international students; this was positive for the genuine providers 	
7. Advancement update – Ted Wynn	<p><i>Document: Presentation – Advancement 101</i></p> <p>The Director, Alumni and Advancement Ted Wynn briefed members regarding the role of Philanthropy in the University, highlighting:</p> <ul style="list-style-type: none"> • The recently signed agreement for an anonymous donation to the University/JBC of AUD\$1.5m • The Endowment Fund report • The purpose of philanthropy • The wider benefits • The team’s role • How academic staff could be involved 	
8. Athena Swan update/Gender pay gap update – Katie Hazell	<p><i>Document: Presentation – Athena Swan</i></p> <p>The Senior Diversity & Inclusion Consultant, Katie Hazell, briefed members on her role driving greater strategic engagement from the University with equity and diversity matters, highlighting:</p> <ul style="list-style-type: none"> • The purpose and background of the Athena Swan Charter, and how it was changing focus to recognise broader barriers to inclusion • The planned reinvigoration of University engagement with Athena Swan, and the action planned to move to Silver accreditation through achievement in 5 identified areas of priority (Cygnet): <ul style="list-style-type: none"> ○ Aboriginal and/or Torres Strait Islander staff ○ Aboriginal and/or Torres Strait Islander students ○ College of SE STEMM pipeline ○ Support to Academic staff for career progression ○ Support and cover for parental leave: before , during and after leave • Success in meeting the objectives of the first priority area (Cygnet), and the planned timeline for achieving the other four • Challenges, which included sourcing appropriate data, improving data capabilities and closing the loop on actions to measure impact <p>In response to questions it was further noted that:</p> <ul style="list-style-type: none"> • Improvements to parental leave matters were not wholly dependent on EA negotiations, for example, better communication about existing support; improving resources; measuring any positive and negative impacts of the last set of changes to inform the EA discussion • Collaboration with the College to achieve the second Cygnet; more information to follow 	
9. Student Representative System framework – Leoni Connah	<p><i>Document: Presentation - CBGL Student Representation Model</i></p> <p>Leoni Connah briefed members on the current situation with Student Representatives in the College, advising:</p> <ul style="list-style-type: none"> • Where reps were placed in College structures • That CBGL had the highest representation in recent years, with 31 reps in total • All had received the Course Rep guide, and 29 completed training 	<ul style="list-style-type: none"> • EO – arrange for website with the course reps list to be updated

	<ul style="list-style-type: none"> • FUSA work to clarify the role had met positive feedback • Improvements included: Increased communication between College and FUSA; Canvas Announcements; Course Coordinator promotion contributing to greater engagement • Potential actions to improve the course rep experience: <ul style="list-style-type: none"> ○ Empower them; increase in paid opportunities ○ Consult more in planning and change ○ Co-design in curriculum wherever possible ○ Enhance sense of community, perhaps through an event <p>In response to questions it was noted that:</p> <ul style="list-style-type: none"> • increased number of course reps was despite student reluctance to come onto campus; was not evidence of change in that behaviour • the key difference had been the focus Leoni had brought to the program and the momentum she had generated • staff could ask Leoni if they wanted to know who the reps were in their area • Leoni had flyers staff could distribute for promotion 	
10. Discontinuation of the Innovation & Enterprise major	<p><i>Document: Proposal to discontinue Innovation & Enterprise major in the BA and B Arts and Sci courses</i></p> <ul style="list-style-type: none"> • Dean (Education) briefed regarding the proposal, which was approved • TPD reported that negotiation with other Colleges had been concluded and agreed 	<ul style="list-style-type: none"> • EO report approval in Courseloop

Next meeting: The next meeting will be at 1pm on Wednesday 19 June in LWCM 1.03.

MP:CK – 17 May 2024