

College Leadership Advisory Committee Meeting, 20 March 2024, EDUC 5.34 Minutes

Attending: Michael Gilding; Adela McMurray; Christopher Kee; Grace Connolly; Vipul Pare; Andrew Groves; Ian Goodwin-Smith; Jessica Genauer; Julie Strunk; Madhan Balasubramanian; Mark Halsey; Phil Palmer; Rodrigo Praino; Svetlana Bogomolova; Tammy Joachin; Tania Leiman; Taylor Stone; Vivienne Brand; Melinda Pike (observer); Stephanie Eglinton-Warner (observer); Julie Dover

Apologies: Angie Shafei; Caitlin Hughes; Judith Bannister; Katherine McLachlan

Agenda items	Notes	Action items
1. Welcome/ Apologies / Farewell	<ul style="list-style-type: none"> Apologies were noted. 	
2. Minutes	<p><i>Document: Minutes CLAC 21 February 2024</i></p> <ul style="list-style-type: none"> Minutes were approved. 	
3. Vice-President & Executive Dean report	<ul style="list-style-type: none"> International load down. Law met load target. Domestic up 50%. Post grad met 100% of load. Business have achieved massive reduction in attrition from 2023 to 2024. Point of difference is city campus. Need to look at diversity between the two campuses and client service levels. Possibility to connect students from both campuses. 	
4. Dean (People and Resources) report	<ul style="list-style-type: none"> Conducted two supervisor workshops. Next step to work with smaller groups to continue discussions. No WHS incidents to report. 	
5. Director of College Services report	<ul style="list-style-type: none"> Significant deficit against load in the budget. 38% increase on 2023 budget figures. There is an opportunity in May to look at the budget and re-set. Every discipline achieved at least 70% of load. 	
6. Government and External Relations Team – plans for 2024	<p>Lea Bacon and Erin Ruff from the Government and External Relations (GER) Team provided an overview of their plans for 2024 and what services they can provide, noting:</p> <ul style="list-style-type: none"> They provide support and advice on external relations and enhance Flinders reputation through engagements with government and industry stakeholders. GER have created an engagement calendar that advises the Senior Executive Team of engagement with key government stakeholders. Assistance with submissions to government inquiries/commissions. Assistance with relationship building with industry/government stakeholders. Support and information for VIP attendance and invitations. Email address: externalrelations@flinders.edu.au 	<ul style="list-style-type: none"> JD to send presentation to Committee

7. INNO topics going forward	Chris provided an overview of the INNO topics and plans going forward, noting: <ul style="list-style-type: none"> • Traditionally INNO topics have been taught by BGL but the second- and third-year topics have had low enrolment numbers. • Some of these topics are core or optional in other colleges. • BGL will retain INNO1001 as the topic has large enrolment numbers. • Options going forward are relinquish INNO brand and offer to other colleges or re-brand and retain. • Decision made to approach other colleges. Chris/Phil to action. 	<ul style="list-style-type: none"> • Chris/Phil to approach NHS, S&E and HASS re INNO topics
8. Report - Strategic Initiatives - JBC	<p><i>Documents:</i></p> <p><i>JBC Strategic Initiatives</i></p> <ul style="list-style-type: none"> • No amendments. 	
9. Online strategy – current practice	Chris provided an overview of the current practice for online delivery and sought feedback to establish a College Online Strategy, noting: <ul style="list-style-type: none"> • JD is delivered online asynchronously. • Crim/Govt some online offerings. • Business – multiple deliveries using a hybrid method. • Preference is to offer topics separately. • Decision made to seek further feedback from all staff. • Item to be raised at CLAC at a later date once feedback has been received. 	<ul style="list-style-type: none"> • Chris to seek feedback from staff and table item at future CLAC meeting
10. Honours supervision charter	Andrew provided an overview of the Honours Supervision Charter, noting: <ul style="list-style-type: none"> • Honours Charter to ensure a good experience for students. • Consistent experience for all students. Students are aware of what to expect. • Charter approved at College Education Committee on 12 March. • Formal training to be provided to all supervisors. • It was noted that parts of the BGC Charter were derived from the existing Law Charter. 	
11. AOB	<ul style="list-style-type: none"> • Leoni Connah to provide overview of Student Representative framework at upcoming CLAC meeting. • Tania reminded staff of College Horizon Planning EOI. EOI closes Friday, 5 April. 	<ul style="list-style-type: none"> • Julie to invite Leoni to present at upcoming CLAC meeting

Next meeting: The next meeting will be at 1pm on Wednesday 17 April in the Law and Commerce Building, room 1.12

JD:MG – 5 April 2024