



**College Leadership Advisory Committee Meeting 20 July 2022  
Minutes**

**Attending:** Michael Gilding, VP&ED (chair); Adela McMurray, Dean (Research); Vipul Pare, Dean (People and Resources) & TPD Business; Christopher Kee, Dean (Education); Sarah Taylor, Director of College Services; Don DeBats, Director JBC; Jessica Genauer, Honours Coordinator; Ian Goodwin-Smith, Director CSI; Mark Halsey, Research Lead Criminology; Caitlin Hughes, HDR Coordinator; Tania Leiman, Dean of Law; Vivienne Brand, Research Lead Law; Jeremy Chance, Acting College Manager (SAS); Phil Palmer, Senior Lecturer in Accounting; Michelle Yeong, Senior Lecturer in Accounting (via Teams); Tammy Joachin, Strategic Partnerships and Business Development Manager; Stephanie Eglinton-Warner, Project Manager, AACSB Accreditation (observer); Julie Dover, Senior College Support Officer

**Apologies:** Anita Abraham, P&C Business Partner; Judith Bannister, TPD Law; Ilke Onur, Research Lead Business; Cassandra Star, Research Lead Government; Rob Manwaring, TPD Government; Marinella Marmo, TPD Criminology; John Spoehr, Director AITI

Agenda items	Notes	Action items
1. Welcome and Minutes	<p><i>Document: Minutes CLAC 22 June 2022</i></p> <ul style="list-style-type: none"> <li>• Apologies noted</li> <li>• Minutes approved</li> </ul>	
3. VP&ED report	<p>The VP&amp;ED reported on the following:</p> <ul style="list-style-type: none"> <li>• College Strategy presented at the second meeting of the Industry Advisory Board</li> <li>• Recent discussions with a potential industry partner regarding higher ed pathways</li> <li>• Attendance at a Cyber Symposium and potential short courses with another industry partner</li> <li>• The need to connect with external stakeholders.</li> </ul> <p>Members observed as follows:</p> <ul style="list-style-type: none"> <li>• Professor DeBats advised regarding an MoU with the School of Data Sciences at the University of Virginia</li> <li>• Need for an accessible list of already engaged industries to be available for all staff</li> </ul>	
4. Director of College Services Report	<p>The Director of College Services reported on:</p> <ul style="list-style-type: none"> <li>• Leave liability. Communications will be sent out shortly to all staff.</li> <li>• Current load, demand in international, good postgraduate load, poorer undergraduate load.</li> <li>• Load being offset by savings in vacant positions.</li> <li>• International student difficulties arriving for start of semester, and potential for consequent attrition</li> </ul>	

	<ul style="list-style-type: none"> <li>• Thanked staff for responding to the Your Voice survey. BGL had a 98% response rate, the highest in the University.</li> <li>• More of a presence at Lot 14 in preparation for the city move.</li> </ul> <p>Mark H advised that Simone D had recently appeared in a Fearless add and noted presentations currently being conducted at schools, but queried whether data had been collected regarding what channels were successful.</p>	
5. Dean (P&R) report – WH&S	<ul style="list-style-type: none"> <li>• Referred to August meeting.</li> </ul>	
6. Presentation -	<p>Phil Palmer and Michelle Yeong presented on the updates of the refreshed Accounting degree and highlighted:</p> <ul style="list-style-type: none"> <li>• The status of development, towards a 2023 commencement</li> <li>• The deliberate scaffolding of College mission aligned objectives in the topics</li> <li>• 6 new topics</li> <li>• A new combined Accounting/Criminology program</li> <li>• Refreshed topic titles including verbs</li> </ul>	
7. Presentation	<p>Tammy Joachin, Strategic Partnerships and Business Development Manager, provided an overview of her background and the Executive Education unit, advising:</p> <ul style="list-style-type: none"> <li>• She had competed 20+ years in the Government sector</li> <li>• Her immediate task was to increase Professional Development offerings, with a focus on: <ul style="list-style-type: none"> <li>○ Revenue growth</li> <li>○ Pathways – UG/PG</li> <li>○ Short courses</li> <li>○ Micro-credentials</li> <li>○ The recruitment of an Exec Education Manager</li> </ul> </li> </ul>	
8. Curriculum matters – concept proposals for approval	<ul style="list-style-type: none"> <li>• All proposals were endorsed to go to the next stage of development: <ul style="list-style-type: none"> <li>• PhD-MBA Combined course</li> <li>• Discontinuation of BUSN-MN1 MINOR</li> <li>• Discontinuation of BGL Honours Programs</li> <li>• New Micro-credential – Digital marketing</li> </ul> </li> </ul>	
9. College Leadership Structure	<p><i>Document: Course Coordinator Role description</i></p> <ul style="list-style-type: none"> <li>• The Dean (Education) briefed regarding the proposal for a revised Course Coordinator role.</li> <li>• Members approved the role.</li> </ul> <p><i>Document: Head of Discipline/TPD role description</i></p> <ul style="list-style-type: none"> <li>• The Dean (People and Resources) briefed regarding the proposal for the new Head of Discipline/TPD role.</li> </ul> <p>Members commented:</p> <ul style="list-style-type: none"> <li>• Role should be split in two.</li> <li>• Need expertise in both areas.</li> </ul>	Dean (Education) to speak to current Course Coordinators about new role.

	<ul style="list-style-type: none"> <li>• Need the right person.</li> <li>• Further discussion needed.</li> <li>• Feedback to be provided to Dean (People and Resources) and Dean (Research)</li> <li>• Proposal to be sent back to SLT and CLAC.</li> </ul>	Feedback to Dean (People and Resources) and Dean (Research). Further discussion needed.
10. Credit agreement for noting	<i>Document: Flinders University Academy Diploma in Business, into CBGL courses</i> <ul style="list-style-type: none"> <li>• Noted</li> </ul>	
11. Committee business for noting	<i>Document: College Research Committee – 16 March 2022</i> <ul style="list-style-type: none"> <li>• Noted</li> </ul>	
12. Any other business	<i>No other business.</i>	

**Next meeting:** The next meeting will be 17 August 2022 at 10am in LWCM 1.04

MP:JD – 9 August 2022