

## College Leadership Advisory Committee Meeting, 21 February 2024, EDUC 3.18 Minutes

**Attending:** Michael Gilding; Grace Connolly; Christopher Kee; Adela McMurray; Vipul Pare; Judith Bannister; Svetlana Bogomolova; Ian Goodwin-Smith; Jessica Genauer; Andrew Groves; Tammy Joachin; Mark Halsey; Caitlin Hughes; Katherine McLachlan; Angie Shafei; Tania Leiman; Rodrigo Praino; Julie Strunk; Narlene Arthur; Stephanie Eglinton-Warner (observer); Julie Dover

**Apologies:** Vivienne Brand; Phil Palmer; Melissa-Ellen Dowling; Madhan Balasubramanian

Agenda items	Notes	Action items
1. Welcome/ Apologies / Farewell	<ul style="list-style-type: none"> <li>Apologies were noted.</li> <li>Grace Connolly was welcomed.</li> </ul>	
2. Minutes	<p><i>Document: Minutes CLAC 24 January 2024</i></p> <ul style="list-style-type: none"> <li>Minutes were approved.</li> </ul>	
3. Vice-President & Executive Dean report	<ul style="list-style-type: none"> <li>Focussing on load.</li> <li>Law has had large growth in enrolments.</li> <li>Attended inaugural PAFC Graduation Ceremony.</li> <li>Sports Management enrolment numbers have increased.</li> <li>International student numbers are significantly down across all universities due to slow visa approval process.</li> </ul>	
4. College Risk Register	<p><i>Document: 2024 Risk Assessment</i></p> <ul style="list-style-type: none"> <li>Risk Register noted</li> </ul>	
5. Enrolments and load – Dean (Education)	<p>Chris provided an overview of enrolments and load, noting:</p> <ul style="list-style-type: none"> <li>Daily S1 load tracking above same time last year. Against budget is not as positive.</li> <li>Load targets down across the College.</li> <li>Strategies are in place.</li> <li>Admitted but not enrolled students have been emailed. Focus has been on Business students. Criminology students will be contacted next.</li> <li>International onshore Business students of most concern. Early engagement needed.</li> <li>Intercept students who fail two topics.</li> <li>Two new course concepts were approved.</li> </ul>	
6. Strategic choices and load – Dean (People and Resources)	<p>Vipul provided an overview of load and strategic initiatives, noting:</p> <ul style="list-style-type: none"> <li>Business – 11 initiatives. Load likely to be similar to 2023.</li> <li>Government – 2 main initiatives, school visits and industry. Expecting to achieve about 80% of load target.</li> <li>Criminology – 2 main initiatives, school visits and attrition. Likely to achieve 95% to 100% of load target.</li> <li>Law – Two main initiatives, CALD/low socio economic market and JD market. Should hit target.</li> <li></li> </ul>	

<p>7. Report - Strategic Initiatives</p> <ul style="list-style-type: none"> <li>- Criminology</li> <li>- Law</li> </ul>	<p><i>Documents:</i></p> <p><i>Criminology Strategic Initiatives</i></p> <ul style="list-style-type: none"> <li>• No amendments.</li> </ul> <p><i>Law Strategic Initiatives</i></p> <ul style="list-style-type: none"> <li>• <i>No amendments.</i></li> </ul>	
<p>8. AOB</p>	<p>CEC Minutes 7 Nov 2023</p> <ul style="list-style-type: none"> <li>• Minutes were noted.</li> </ul>	

**Next meeting:** The next meeting will be at 1pm on Wednesday 20 March in the Education Building, room 5.34  
 JD:MG – 14 March 2024