

College Leadership Advisory Committee Meeting, 16 October 2024, LWCM 1.12 Minutes

Attending: Michael Gilding; (chair); Madhan Balasubramanian; Jessica Genauer; Ian Goodwin-Smith; Andrew Groves; Mark Halsey; Caitlin Hughes; Mark Hopps; Christopher Kee; Tania Leiman; Katherine McLachlan; Adela McMurray; Phil Palmer; Vipul Pare; Rodrigo Praino (via Teams); Angie Shafei; Pam Zorn; Adam Gardner (via Teams); Hongyi Liang (via Teams) Melinda Pike

Apologies: Judith Bannister; Svetlana Bogomolova; Vivienne Brand; Andreas Cebulla; Stephanie Eglinton-Warner; Tammy Joachin; Julie Strunk; Taylor Stone;

Agenda items	Notes	Action items
<ul style="list-style-type: none"> Welcome/ Apologies 	<ul style="list-style-type: none"> Apologies were noted. 	
<ul style="list-style-type: none"> Minutes 	<p><i>Document: Minutes CLAC 21 August 2024</i></p> <ul style="list-style-type: none"> Minutes were approved. 	
<ul style="list-style-type: none"> Vice-President & Executive Dean report Global Rankings 	<p>Adam Gardner attended for this item and briefed staff regarding global rankings, highlighting:</p> <ul style="list-style-type: none"> That the survey collection was a critical approaching period for QS and THE rankings Reputation scores were a key and disproportionate driver of our ranking, and particularly critical at the discipline level for QS A new process was being rolled out by the Communications team to support staff to leverage networks to better reflect the University's reputation in rankings Research Leads would be asked to help explain the significance of the process to staff <p>The VP&ED also advised that, in his capacity as Acting Director of AITI, he would be calling a meeting across CBGL and CSE about activating Tonsley as an employment site for students.</p>	
<ul style="list-style-type: none"> Dean (People and Resources) report WH & S Workload Process Briefing 	<p>The Dean (P&R) reported regarding:</p> <ul style="list-style-type: none"> WH&S issues arising at AITI which were being actively worked through Socialising the new Workload Model, which had already gone live, for which there would be further opportunity for offline discussion if needed Previous information sessions poorly attended Further Information sessions to be held, and Dean (P&R) would meet every supervisor in the next few weeks, as individuals, in pairs or groups 	
<ul style="list-style-type: none"> Director of College Services report 	<p>The DoCS briefed regarding the current state of budget advising:</p> <ul style="list-style-type: none"> Expenditure had been saved in salaries due to reduced load, and targets for non-salary expenditure had been met Research revenue was projected to be higher than target with a favourable variance 	

<ul style="list-style-type: none"> Peer Review of Teaching and Peer Observation of Teaching Programs - Proposal <p>Prof Chris Kee, Dr Hongyi Liang</p>	<p><i>Documents:</i></p> <ul style="list-style-type: none"> <i>Proposal to establish Peer Review of Teaching and Peer Observation of Teaching Programs</i> <i>A guide for Peer Evaluators of teaching</i> <p>Dr Hongyi Liang attended for this item and presented regarding a proposed peer evaluation program, advising:</p> <ul style="list-style-type: none"> It had been a L&T Academy project and contained two proposed programs, Peer review of teaching, and Teaching staff development It was designed to be non-evaluative, an opportunity to gain insight into own teaching through observing others Staff would form groups (teaching squares) – TPDs would be asked to assist in forming the groups Reflections could be incorporated into performance review and supervisor/supervisee conversations The formal process was part of the University quality process and would be maintained, with the plan to enhance it through capacity building for frank, critical and constructive feedback This would include maintaining a register of peer reviewers trained to provide authentic feedback The Committee thanked Dr Liang for her work on the program. 	
<ul style="list-style-type: none"> College Strategic Choices/Initiatives – Michael Gilding 	<p><i>Document: CBGL Strategic Choices/Initiatives 2025 (tabled)</i></p> <p>Professor Gilding introduced the revised document, reminding members that the Strategic Initiatives were key priorities and MG explained changes, advising that these were the highest priorities but didn't reflect everything the College was doing. Members made observations as follows:</p> <ul style="list-style-type: none"> Online might be considered/represented as a campus No initiatives aligned with RAP Industry partnerships for research strongly aligned with teaching, but noted it was also aligned with research in item 1 Internationalisation being drawn out as a separate item was endorsed; agreed that international delegations coming to Flinders should also be supported (add the words <i>and from</i>) DVCR plan to introduce <i>Transdisciplinary Research Hubs</i> as a formal structure was advised; reference in Document to be in caps Agreed that research income was a lead indicator, not the only goal, but publications and citations were BAU Noted that there was ongoing work to embed the teams approach Research statement agreed to feature 'research concentration, focus and impact' Agreed that the process for development of the Initiatives had not been fully explicated with timings, that this would have been helpful, and would be introduced for the future A final iteration would be developed and circulated, and some additional time given to develop the Discipline/Centre Initiatives where needed 	

Next meeting: The next meeting will be at 1pm on Wednesday 20 November in LWCM 1.03.

MP:MG – 22 October 2024