

College Leadership Advisory Committee Meeting, 12 December 2023, LWCM 1.03 Minutes

Attending: Michael Gilding; Madhan Balasubramanian; Svetlana Bogomolova; Stephanie Eglinton-Warner (observer); Ian Goodwin-Smith; Jessica Genauer; Andrew Groves; Tammy Joachin; Mark Halsey; Caitlin Hughes; Christopher Kee; Tania Leiman; Adela McMurray; Phil Palmer; Rodrigo Praino(via Teams); Angie Shafei; Julie Strunk (via Teams); Sarah Taylor; Mel Pike

Apologies: Narlene Arthur; Vivienne Brand; Judith Bannister; Andreas Cebulla; Melissa-Ellen Dowling; Katherine McLachlan; Vipul Pare;

Agenda items	Notes	Action items
1. Welcome/ Apologies	<ul style="list-style-type: none"> Apologies were noted. 	
2. Minutes	<p><i>Document: Minutes CLAC 15 November 2023</i></p> <ul style="list-style-type: none"> Minutes were approved 	
3. Dean (Education) report	<p><i>Document: Student Success Framework</i></p> <p>Chris Kee thanked Sam Kontra who had pulled together the Student Success Framework, a document requested by the University, for which he was seeking endorsement, advising:</p> <ul style="list-style-type: none"> Action items would be the responsibility of the College Student Success Leads It had been designed to align with the College strategic Choices/Initiatives, with some key measures, e.g. attrition also aligned Members were invited to provide feedback, particularly on the measures Member were asked to provide any feedback on the framework prior to cob Monday 18 December, after which the endorsement would be deemed to have occurred. 	<ul style="list-style-type: none"> EO to re-circulate the Framework draft Members provide any feedback prior to cob Monday 18 Dec 2023
4. Director of College Services Report	<p><i>Documents:</i></p> <ul style="list-style-type: none"> <i>Membership & Affiliations Policy</i> <i>Financial Architecture</i> <i>Infrastructure Levy</i> <i>Centre-Institute Affiliation Expression of Interest</i> <p>Members discussed the process and infrastructure outlined by the documents, raising the following matters:</p> <ul style="list-style-type: none"> A need to ensure that the rules for use of residual funds be clear, in order not to disincentivise staff from collaboration Whether different rules for consultancy activity should be explicit in the document Need for an information session in the new year to explain the arrangements and benefits to staff, and answer questions Ability to be affiliated with one Centre as a primary affiliation, and with another as a secondary affiliation, and the arrangements for this Need to review recent changes to Consultancy policies Member were asked to provide any feedback on the arrangements prior to cob Monday 18 December. 	<ul style="list-style-type: none"> Members provide any feedback prior to cob Monday 18 Dec 2023

5. College Risk Register	<p><i>Document: 2023 Risk Assessment</i></p> <ul style="list-style-type: none"> • Risk Register noted 	
6. Report - Strategic Initiatives	<p><i>Document: Package of 2024 Strategic Initiatives</i></p> <p>Members discussed the 2024 Strategic Initiatives. A revised version of the College strategic initiatives was tabled:</p> <p><i>College</i></p> <p>The VP&ED highlighted changes to the new version from the previous, advising:</p> <ul style="list-style-type: none"> • The Research item had been escalated; items 3-6 supported items 1 and 2 • Measures had been made more robust <p>Members provided the following feedback:</p> <ul style="list-style-type: none"> • The University had a 10% growth target for HDR recruitment, which could be incorporated in the College plan • ‘AI’ should be clarified as Artificial Intelligence to avoid confusion with Academic Integrity • Load numbers would be discipline specific, and reflect the load planning • A marketing measure could be included, but should be about how it was spent, not the amount • No measures for Engagement and Impact, and no clear direction from ERA to assist; more thinking needed around how to measure • A planning day in February to consider the impact of the Accord and new policy setting would be welcome • Members were invited to provide any further feedback prior to cob Monday 18 December 2023 <p><i>Discipline and Centre Initiatives</i></p> <ul style="list-style-type: none"> • Members provided background and context for the Strategic Initiatives for each of their areas <p>Members noted:</p> <ul style="list-style-type: none"> • Many items overlapped; everyone’s success contributed to others success • Need to identify the best way for small brands (Centres/Disciplines/Courses) to align themselves with the overall brand • Iterative meetings had helped to refine the plans • For Government, partnerships across a number of domains had emerged as a theme • Culture and Leadership had emerged as an important theme, and should be at the top of the list • Need for a college-wide discussion to ensure retention activity was coherent/consistent/efficient • Decisions regarding curriculum could be referred to the Recruitment Project Group to seek advice regarding demand 	<ul style="list-style-type: none"> • EO to forward revised College Strategic Initiatives (done) • Members provide any feedback on College plan prior to cob Monday 18 Dec 2023 • Discipline planning load numbers to be disseminated to disciplines • MG to move ‘culture and leadership’ to be the first item on the College Strategic Initiatives
7. AOB	<ul style="list-style-type: none"> • Members discussed the increasing number of CBGL alumni in prominent positions, and how that might be leveraged • Members noted the intention to hold several significant events in Festival Plaza in 2024 to raise College visibility 	

Next meeting: The next meeting will be at 1pm on Wednesday 24 January, at a location to be advised
MP:MG – 18 December 2023