

College Leadership Advisory Committee Meeting, 24 January 2024, LWCM 1.04 Minutes

Attending: Narlene Arthur; Madhan Balasubramanian; Judith Bannister; Svetlana Bogomolova; Stephanie Eglinton-Warner (observer); Ian Goodwin-Smith; Jessica Genauer; Andrew Groves; Tammy Joachin; Mark Halsey; Caitlin Hughes; Christopher Kee; Katherine McLachlan; Adela McMurray; Phil Palmer; Vipul Pare; Angie Shafei; Julie Strunk; Sarah Taylor, Tania Leiman

Apologies: Michael Gilding; Vivienne Brand; Andreas Cebulla; Melissa-Ellen Dowling; Mel Pike; Rodrigo Praino

Agenda items	Notes	Action items
1. Welcome/ Apologies / Farewell	<ul style="list-style-type: none"> Apologies were noted. Sarah Taylor was thanked for her contribution to the College over the last 2.5 years. 	
2. Minutes	<p><i>Document: Minutes CLAC 14 December 2023</i></p> <ul style="list-style-type: none"> Minutes were approved subject to amending the wording in Item 3. 	
3. Vice-President & Executive Dean report	<ul style="list-style-type: none"> Growth in first preferences. Offers are down. Currently looking at admission criteria. Looking at conversions across the university. New City Campus will officially open on 9 February. Reminder Research Affiliation DataBlitz to take place on Monday, 29 January. 	
4. Dean (People & Resources) report	<ul style="list-style-type: none"> No WHS incidents to report. Employed Tim Hodge as Acting Manager, Flinders Factory of the Future Interviews for a Director have taken place. 	
5. Director of College Services Report	<ul style="list-style-type: none"> \$500,000 revenue from offshore international students not showing in report. Deficit in 2023. Staff thanked for assisting in reduction of deficit. Commonwealth supported numbers are soft. Domestic full fee paying and international onshore numbers are strong. EFTSL Currently up on same day in 2023. 	
6. College Risk Register	<p><i>Document: 2024 Risk Assessment</i></p> <ul style="list-style-type: none"> Risk Register noted 	
7. Infrastructure Levy – changes for noting and discussion – Dean (Research)	<p><i>Documents:</i></p> <ul style="list-style-type: none"> <i>Rationale - Increasing Infrastructure Levy</i> <i>Memo to CFO</i> <i>Cost Recovery and Pricing Policy</i> <i>Cost Recovery and Pricing Guidelines</i> <p>Adela provided an overview of changes and the process, noting:</p>	

	<ul style="list-style-type: none"> • The Infrastructure Levy is increasing to standardise across the colleges. • Levy will now be at a rate benchmarked in the middle of other universities. • Reduction/waiver process will remain the same. • Changes were noted. 	
8. Report - Strategic Initiatives - College - AITI - CSI - Government - Business	<p><i>Documents:</i></p> <p><i>College Strategic Initiatives</i></p> <ul style="list-style-type: none"> • Amend College Strategic Initiatives to include EFSTL in Strategic Choice 2. Also amend wording to state Student Load target, not Recruitment Load target. • It was noted that Research Income were big figures and hard to obtain in a calendar year. Income should be averaged out over three years, not on a yearly basis. <p><i>AITI Strategic Initiatives</i></p> <ul style="list-style-type: none"> • <i>No amendments.</i> <p><i>CSI Strategic Initiatives</i></p> <ul style="list-style-type: none"> • <i>No amendments.</i> <p><i>Government Strategic Initiatives</i></p> <ul style="list-style-type: none"> • <i>No amendments.</i> <p><i>Business Strategic Initiatives</i></p> <ul style="list-style-type: none"> • <i>It was noted that co-ownership was required to achieve initiatives.</i> • <i>A sub-plan has been created which will be led by area champions.</i> 	<ul style="list-style-type: none"> •
9. AOB	<ul style="list-style-type: none"> • Caitlin H enquired about enrolment growth contingencies. Members were advised that the focus is on conversion, then retention. 	

Next meeting: The next meeting will be at 1pm on Wednesday 21 February, at a location to be advised
 MP:MG – 18 January 2024