

Applications in 2024 for Outside Studies Program in 2025

This information is to be read in conjunction with the University Policy on the [Outside Studies Scheme](#).

Purpose

The Outside Studies Program (OSP) is a significant strategic investment by the University and the College, enabling release from regular duties to pursue key areas of academic activity. It is expected that OSP activities will contribute to and align with the College's strategic direction and Mission Statement:

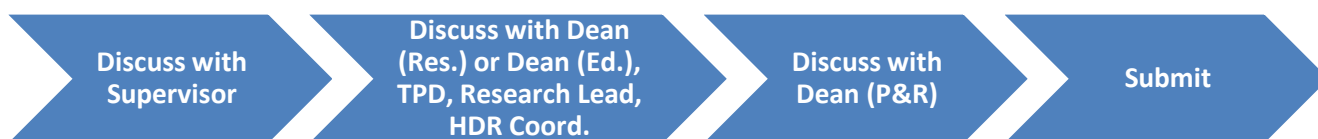
We embrace innovative knowledge and practice to tackle the challenges of our time, with a strategic focus on technology, health and social impact.

or the mission of one of the College Research Centres or Institutes.

Eligibility

Outside Studies leave may be granted to academic staff with an appointment fraction of 0.4 or above in both Teaching and Research, and Teaching Specialist (TS) positions. Staff in research-only positions are not eligible to apply for OSP.

Applicants must discuss their OSP proposal with both their supervisor and the Dean of Research (Teaching and Research applicants) or the Dean of Education (Teaching Specialist applicants), as well as the Dean People and Resources (all applicants) prior to submission (please see flow chart below). Teaching and Research applicants must discuss their proposal with their Discipline/Centre/Institute Research Lead, especially around potential areas of research collaboration. Where applicable, applicants must also consult their Teaching Program Director (TPD) and the HDR Coordinator with regard to covering any teaching, examination or supervisor duties.



Your discussion should include the details of your proposal, the benefit of it to the college, and arrangements that will be made to cover your ongoing responsibilities while on leave. Failure to discuss your application with all relevant parties may be grounds for rejection of your application.

Expectations

For staff in a Teaching and Research position, a successful application will:

- Enhance the research objectives of the College and align with the College mission statement or the mission of one of the college research centres or institute;
- Involve active collaboration with the college research centers/institutes and/or the best people in the academic's field globally;
- Develop and expand industry, research, and community linkages in Australia and internationally.

For staff in a Teaching Specialist position, a successful application will:

- Improve skills, knowledge, application and/or practice in teaching, curriculum, assessment, or use of Interactive Learning Technologies;

- Aim to improve student learning outcomes and students' experience.

Duration

OSP must be taken in full weeks. The duration of an OSP can vary from 12 to 21 weeks; a semester-length OSP period is normally 21 consecutive weeks. OSP may be combined with Annual Leave or Long Service Leave.

Funding

Funding for international and/or national travel as part of an OSP may be requested; the maximum award is \$2000.00.

Ethics Clearances

Where ethics clearances are required, if not already submitted, applicants should submit protocols for ethics clearance to the appropriate ethics committee once their application has been submitted. Program approval will be conditional upon ethics approvals being sought and obtained where required.

Should the College become aware that approvals have not been sought and obtained where required, program approval may be suspended, and funding retrieved.

Applications

Applications should be emailed as a single PDF document to melinda.pike@flinders.edu.au, by **5.00 p.m. on Friday, 28 June 2024**. Extensions will not be permitted.

Assessment of Applications

Applications will be assessed by a panel chaired by the VP&ED and including the Dean (People and Resources), Dean (Research), Dean (Education) and normally a member external to the College. Appeals can be made to the VP&ED. Assessment is based on the following criteria:

- an excellent record of past research (Teaching and Research) or of contribution to scholarship relevant to teaching practice (TS), relative to opportunity;
- achievement of aims and outcomes of previous OSP granted;
- the alignment of the proposed outcomes with the strategic objectives of the College, including any proposed collaboration with a CBGL Research Centre/Institute;
- the benefits of the proposed program to the College and the University;
- the capacity of the College to make satisfactory arrangements to maintain the teaching and administrative responsibilities of the applicant.

Reporting requirements

OSP recipients are required to submit a report to the College at the conclusion of their OSP. Please use the guidelines provided by the University (see [OSP Report Guidelines](#)) for this purpose. The report should be sent to melinda.pike@flinders.edu.au within two months of the end date of the OSP period. The report will be made available to the panel in the following year.