

Guidelines for Vice President and Executive Dean's Teaching and Learning Innovation Award 2022

The College Education Committee (CEC) has established two Vice President and Executive Dean's Teaching and Learning Innovation Awards, each of \$3000, which will be available in 2022.

Purpose

Teaching and Learning Innovation Award

These awards are designed to support projects which are distinct projects, which go beyond normal teaching activities and which show innovation in any aspect of teaching, learning and/or assessment.

Innovation may take the form of the development, adaptation or application of a new or different approach, practice or procedure which is designed to produce improvements in teaching quality, effectiveness and/or efficiency and to have a positive impact on achievement of learning outcomes by students. Innovations may involve curriculum design, development of learning resources, teaching and learning activities, and/or assessment design and activities, and must extend beyond normal teaching practice and expectations.

Potential nominees are referred to the more detailed information at the end of this document.

Eligibility

Applications can be made by members of academic staff, professional staff or staff members with academic status who have: an appointment of 0.4 or more, and a contract for at least 2 years following the year in which the application is made; and demonstrated engagement with learning and teaching at Flinders University.

Applications may be made individually or collaboratively with others. Applicants are only permitted to submit one application in any one year as an individual or as a team leader (including joint leaders). Individuals or team leaders are permitted to be listed as team members on other applications.

Award recipients (individual, team leaders or joint leaders) will not be eligible for re-nomination in any individual or leadership role for three years.

Members of a successful team who are not team leaders or joint leaders are not affected by this restriction on eligibility.

Selection Criteria for the Teaching and Learning Innovation Award

Applicants must submit a two-page written submission making a clear case for the following:

- How the proposed educational activity is innovative. Provide a clear specification of the innovative nature of the proposed educational activity. How does it go beyond what is normally expected? Past work cannot be funded. Or new work linked to teaching or executive education that would normally be expected of the academic.

- How the innovation relates to current or future teaching and learning approaches in the topic/ course/ discipline and/or other teaching and learning activity. Provide the context for the innovation.
- How the proposed educational activity will impact positively upon learning outcomes for students and teaching effectiveness for staff.
- How the innovation is sustainable, and has potential for wider application to course, discipline, College and/or the University.

The application must also include:

- Written evidence of support for the project from the relevant teaching program Director/s in the form of a letter or email is required and
- an indicative budget (noting that the award value is \$3000).

Nominations for these awards will open at the start of March. Applications should be submitted by close of business **Friday 15 July 2022** to Trish Wescombe: trish.wescombe@flinders.edu.au

Value of Award

The Teaching and Learning Innovation Award of \$3000 is to be used to further enhance teaching excellence in the College. For example, the prize can be used to attend conferences, purchase resources to aid in preparation and delivery of teaching and learning materials or to purchase books or journals.

Assessment of Applications

The Selection Committee will be appointed by the College Education Committee, approved by the VP&ED, and will normally include representatives from each Teaching Program and student representatives. The Selection Committee's recommendations will be submitted to the Vice President and Executive Dean for approval.

Obligations of Award Recipients

Award recipients will be expected to further enhance teaching excellence and innovation in the College by communicating their skills to staff at an annual event, to be arranged by CEC.

Any problems?

If you have any problems or any further questions, please contact Trish Wescombe: trish.wescombe@flinders.edu.au

Further detail on the selection criteria for the Teaching and Learning Innovation Award

Applications which, in their essence, are research projects into teaching and learning will not be funded.

The project may be specific to a topic or topics, the whole or a part of a course, and/or any other teaching and learning activity. These awards cannot be used for the hiring of casual or sessional staff to work on teaching materials for topics or short courses/executive education or for teaching or being a teaching assistant.

Grant winners cannot hire casual staff connected to any form of teaching task eg lecture materials, marking, giving lectures, tutorials, developing or amending material for short courses, teaching, lectures, tutorials etc. etc. Employment of casuals or sessionals can only be approved by the VP&ED.

Innovation may also apply to the Internationalisation of the Curriculum, defined by the Organisation for Economic Co-operation and Development (OECD) as: A curriculum with an international orientation in content and/or form, aimed at preparing students for performing (professionally and socially) in an international and multicultural context and designed for domestic and international students.

The following budget items may be funded through this grant:

- technical or research assistance;
- materials (but not equipment);
- travel (where essential to the work of the project) to carry it out.

These awards cannot be used for the hiring of casual or sessional staff to work on teaching materials for topics or short courses/executive education or for teaching or being a teaching assistant.

Trish Wescombe
Senior College Support Officer

January 2022